



# Havering

L O N D O N   B O R O U G H

## **LICENSING SUB-COMMITTEE GROSVENOR LAWN TENNIS CLUB**

### **AGENDA**

<b>10.30 am</b>	<b>Wednesday 13 October 2021</b>	<b>Hybrid Meeting - Town Hall</b>
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Members 3: Quorum 2

#### **COUNCILLORS:**

Philippa Crowder (Chairman)  
Paul Middleton  
Reg Whitney

**For information about the meeting please contact:**

**Taiwo Adeoye - 01708 433979  
taiwo.adeoye@onesource.co.uk**

## **Protocol for members of the public wishing to report on meetings of the London Borough of Havering**

Members of the public are entitled to report on meetings of Council, Committees and Cabinet, except in circumstances where the public have been excluded as permitted by law.

Reporting means:-

- filming, photographing or making an audio recording of the proceedings of the meeting;
- using any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or
- reporting or providing commentary on proceedings at a meeting, orally or in writing, so that the report or commentary is available as the meeting takes place or later if the person is not present.

Anyone present at a meeting as it takes place is not permitted to carry out an oral commentary or report. This is to prevent the business of the meeting being disrupted.

Anyone attending a meeting is asked to advise Democratic Services staff on 01708 433076 that they wish to report on the meeting and how they wish to do so. This is to enable employees to guide anyone choosing to report on proceedings to an appropriate place from which to be able to report effectively.

Members of the public are asked to remain seated throughout the meeting as standing up and walking around could distract from the business in hand.



## **AGENDA ITEMS**

### **1 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS**

(if any) - receive

### **2 DISCLOSURE OF INTERESTS**

Members are invited to disclose any interest in any of the items on the agenda at this point of the meeting.

*Members may still disclose any interest in an item at any time prior to the consideration of the matter.*

### **3 CHAIRMAN'S ANNOUNCEMENT**

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

### **4 PROTOCOL FOR PUBLIC REPRESENTATION AT VIRTUAL MEETINGS** (Pages 1 - 4)

In response to the Government's guidance to limit the spread of Coronavirus and restrictions around the gathering of more than two people, the following items of business will be conducted as virtual hearings under the Licensing Act 2003.

A revised protocol for public representation at virtual meetings is included with the agenda sheet for this meeting.

This approach has been taken to ensure the Council is compliant with the current restrictions and are not putting participants and members of the public at risk.

### **5 REPORT OF THE CLERK** (Pages 5 - 10)

Procedure for hearing – Licensing Act 2003

### **6 APPLICATION TO VARY A PREMISES CERTIFICATE - GROSVENOR LAWN TENNIS CLUB** (Pages 11 - 60)

Report attached

**Andrew Beesley**  
**Head of Democratic Services**





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## **PROTOCOL ON THE OPERATION OF LICENSING SUB-COMMITTEE HEARINGS DURING THE COVID-19 PANDEMIC RESTRICTIONS**

### **1. Introduction**

The Licensing Act 2003 and the Licensing Act 2003 (Hearing) Regulations 2005 provide flexibility to Licensing Authorities in determining their own hearing procedures. Section 78 of The Coronavirus Act 2020 provides further powers to Councils to hold remote hearings in accordance with regulations. In accordance with the Local Authority and Police Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panels Meetings (England and Wales) Regulations 2020, all Licensing Sub-Committee hearings held during the Covid-19 restriction period will take place remotely using a 'virtual' format. This will usually be via Zoom video conferencing meeting. This document aims to give details on how the meetings will take place and establish some rules of procedure to ensure that all parties find the meetings productive.

### **2. Prior to the Hearing**

Once the date for a hearing has been set, an electronic appointment will be sent to all relevant parties. This will include a link to access the virtual meeting as well as guidance on the use of the technology involved. The electronic appointment should not be shared with any other party.

Before a remote hearing, parties are encouraged to submit brief email submissions, at least 24 hours before the hearing is due to start summarising the points they wish to make at the hearing and the outstanding issues. Although this is voluntary, these written submissions are likely to assist in the conduct of the remote hearing and the decision making process. These should be sent to the e-mail address of the clerk as shown on the front of the agenda papers for the meeting.

### **3. Format**

For the duration of the Covid-19 restrictions period, all Licensing Sub-Committee hearings will be delivered by Zoom video conferencing. This will be accessible via the web or by downloading the app to a PC, laptop, I-Pad etc or mobile/landline telephone and the instructions sent with meeting appointments will cover how to do this which will be sent at least five clear days in advance of the hearing. A weblink to view and, where appropriate, participate in the meeting will be included with the electronic appointment for the virtual meeting and will also be published on the Council's website, on the same page as the agenda for the meeting.

### **4. Meeting Agenda**

An agenda setting out the items for the hearing will be issued in advance to all parties to the hearing in accordance with statutory timetables. This will include details of the

license application or variation together with all representations on the matter. The agenda will also be published on the Council's website – [www.havering.gov.uk](http://www.havering.gov.uk) in the normal way.

## **5. Format of the Meeting**

Although held in a virtual format, Licensing Sub-Committee Hearings dealing with new licences or variations to existing licences will follow the standard procedure with the following principal stages. Panel Members may ask questions of any party at any time. Questions are usually taken after each person has spoken. Should a review of a licence be held during this period, further guidance on the procedure for hearings of this type will be issued by the clerk.

- The Licensing Officer presents their report
- Objectors to the application make their representations. Parties who are speaking should not repeat the information which they have already given in writing in their representation. They will be able to expand on the written information given, provided the information remains relevant. Any additional information should be limited to the grounds of their representation(s). For example, if they are objecting on the grounds of Public Nuisance, then they should confine their comments to matters relating to Public Nuisance.
- Responsible Authorities and Other Persons will make their representations.
- The applicant responds to the representations made.
- All parties will be given an opportunity to sum up if they wish. The hearing will then conclude.
- The Sub-Committee will then deliberate in private with the Legal Adviser and Clerk present.
- The Sub-Committee will announce the decision in writing to all parties.
- Notification of the Sub Committee's decision will be given within the period of five working days beginning with the day or the last day on which the hearing was held in accordance with the regulations. The notification of decision will include information about the right of appeal as appropriate

## **6. Meeting etiquette and rules**

All parties should be aware that the sheer volume of virtual meetings now taking place across the country has placed considerable strain upon broadband network infrastructure. As a result, conference calls such as those used for the meeting may experience intermittent faults whereby participants lose contact for short periods of time before reconnecting to the call. The guidance below explains how the meeting is to be conducted, including advice on what to do if participants cannot hear the speaker, and etiquette of participants during the call.

For some participants, this will be their first conference call or virtual meeting. In order to make the briefing productive for everyone, the following rules must be adhered to and etiquette observed:

- Parties are advised to log on at least 10 minutes before the hearing is due to start. A telephone number of an officer will be provided in case of technical difficulties on the day.
- The meeting will be presided over by the Chairman who will invite participants to speak individually at appropriate points. All other participants will have their microphones muted by the Clerk until invited by the Chairman to speak;
- If invited to contribute, participants should make their statement, then wait until invited to speak again if required;
- If at all possible, participants should find a quiet location to take the Zoom meeting where they will not be disturbed. Background and potential noise interruptions can disturb participants;
- Virtual video backgrounds can easily be used to avoid distractions and preserve the privacy of participants if they are calling in from their homes;
- The person speaking should not be spoken over or interrupted and other participants will normally be muted whilst someone is speaking. If there are intermittent faults during the call then the speaker will repeat from the point where the disruption started. Whilst intermittent disruption is frustrating, it is important that all participants remain professional and courteous.

## **7. Deliberation**

At the conclusion of the hearing, the Sub-Committee, together with the clerk and legal advisor, will remain in a virtual meeting to deliberate on their decision. The decision of the Sub-Committee will be circulated to all parties in writing.

Under Regulation 14 of the Licensing Act 2003 (Hearings) Regulations 2005 the licensing authority may exclude the public from all or part of the hearing where it considers that the public interest in doing so outweighs the public interest in the hearing or part of that hearing taking place in public. In addition there may be information in the agenda pack pertaining to the hearing be exempt from publication or discussion in public under Schedule 12A of The Local Government Act 1972 as amended. In these circumstances the public will be excluded from part of the whole hearing as appropriate. There may be a closed zoom conferencing which will be arranged by the clerk. Full copies of restricted agenda packs will be distributed to relevant parties in advance of the hearing.

## **8. After the Hearing**

The notice of the decision of the Sub-Committee will be circulated to all participants within five working days of the hearing. Minutes of the meeting will also be published on the Council's website.

For any further information on the hearing, please contact [luke.phimister@onesource.co.uk](mailto:luke.phimister@onesource.co.uk), tel: 01708 434619.

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## LICENSING SUB-COMMITTEE

13 October 2021

## REPORT

**Subject Heading:**

**Procedure for the Hearing:  
Licensing Act 2003**

**Report Author and contact details:**

**Taiwo Adeoye – Democratic Services  
Officer - 01708 433079**

Note: Issues relating specifically to the operation of the hearing during the Covid-19 pandemic restrictions are considered in the separate protocol document contained within the agenda papers.

Members are advised that, when considering an application to vary a premises licence, the following options are available to them by virtue of the Licensing Act 2003, Part 3, section 35, paragraphs 3 and 4:

"Where relevant representations are made, the authority must

- (a) hold a hearing to consider them, unless the authority, the applicant and each person who has made such representations agree that a hearing is unnecessary, and
- (b) having regard to the representations, take such steps as it considers necessary for the promotion of the licensing objectives.

The steps are:

- a) modify the conditions of the licence
- b) reject the whole or part of the application

and for this purpose, the conditions of the licence are modified if any of them is altered or omitted or any new condition is added."

The Sub-Committee will also wish to note that, if none of these steps is required, the application must be granted.

Assuming that the Sub-Committee is satisfied that a hearing is required, then the following procedural steps are recommended. The Licensing Act 2003 (Hearings) Regulations 2005 will govern the arrangements for the hearing of the application now under consideration. This report accords with the

requirements of that Act and the Regulations, and in particular Regulations 21-25 (procedure at the hearing).

## **1. Membership of the Sub-Committee:**

- 1.1 The Sub-Committee comprises three members of the Licensing Committee, with a quorum of two members. **Unless there are objections, in the absence of three members, the hearing shall proceed with the quorum of two.**
- 1.2 A members of the Licensing Committee will be excluded from hearing an application where he or she:
  - 1.2.1 has considered an application in respect of the premises in the previous 12 months as a Member of the Regulatory Services Committee; or
  - 1.2.2 is a Ward Councillor for the Ward in which the premises, subject to the application, are located; or
  - 1.2.3 is a Ward Councillor for a Ward which is likely to be affected by the application or;
  - 1.2.4 has a personal interest in the application.

## **2. Roles of other participants:**

- 2.1 The Legal Advisor is not a party to the hearing. The role of the Legal Advisor is to provide legal advice relating to the application and submissions.
- 2.2 The Clerk is not a party to the hearing. The role of the Clerk is to record the hearing and the decisions of the Sub-Committee, and ensure efficient administration

## **3. Location and facilities:**

- 3.1 All hearings will be heard at the Havering Town Hall unless otherwise directed.
- 3.2 Interpreters will be provided by the Council on request, provided notice is given at least five working days before the hearing.



#### **4. Notification of attendance:**

- 4.1 The Chairman will enquire of the parties who is in attendance and the parties will indicate their names (and, where relevant, whom they represent). A register will be circulated before the commencement of the hearing on which the applicant, his/her advisers and companions and all interested parties (and/or their representatives) will be asked to record their attendance.

#### **5. Procedural matters:**

- 5.1 Prior to the commencement of the hearing, the Chairman of the Sub-Committee will orally inform the parties whether their applications to have certain people attend the hearing (e.g. witnesses) have been granted or refused. Note this relates to people other than those attending on behalf of a party in the capacity as a representative of the party.
- 5.2 Prior to the commencement of the hearing the Chairman of the Sub-Committee will outline the procedure to be followed at the hearing. This will normally be as follows:

##### **Introduction of the application:**

The Licensing officer will outline:

- details of the application and relevant representations received from the parties;
- relevant legislation ;
- relevant Licensing Policy; and
- the time limit in which the Council must reach a determination.

##### **Documentary evidence:**

- Documentary or other information in support of applications, representations or notices should be provided to the Clerk of the Sub-Committee at least 5 clear working days before the hearing. If this information is produced at the hearing it will only be taken into account by the Sub-Committee if the Sub-Committee and all the parties consent to its submission. Permission to have this information included in the hearing should be requested at the beginning of the hearing before any oral submissions have been made.
- Statements made by people in support of a party's representation who are not present at the hearing, must be signed by the maker, dated and witnessed by another person. The statement must also contain the witness's full name and occupation.

**Representations:**

- The chairman will invite each of the parties at the hearing or their representative sequentially to address the Sub-Committee and call any person/s to whom permission has been granted to appear. Each party will be allowed a maximum period of 10 minutes in which to address the Sub-Committee and call persons on his/her behalf.
- This 10 minute period is where each party has the opportunity to orally address the Sub-Committee and clarify any points in which the Sub-Committee has sought clarification prior to the hearing. This 10 minute period should be uninterrupted unless a member of the Sub-Committee or Legal Advisor considers that the speaker is making submissions that are irrelevant, frivolous or vexatious.
- Members of the Sub-Committee may ask questions of any party, at any time during the proceedings. Time taken in dealing with a Member's question will not be taken into account in determining the length of time available to the party in question to make their representation.

The sequence in which each of the parties will be invited to address the Sub-Committee will normally be in the order of:

- the Chief Officer of Police;
- the Fire Authority;
- the Health and Safety at Work Enforcing Authority;
- the Local Planning Authority;
- the Local environmental Health Authority;
- the Local Weights and Measures Authority;
- the Authority Responsible for the Protection of Children from Harm;
- a navigation or other authority responsible for waterways; and
- any other party that has submitted representations in respect of the application, certificate, notice or other matter appearing before the Sub-Committee;
- the party that has submitted the application, certificate, notice or other matter appearing before the Sub-Committee.

At the discretion of the Sub-Committee the above order may be varied.

**Cross-Examination:**

Where witnesses have been permitted by the Sub-Committee to speak at the hearing on behalf of a party, permission must be sought from the Sub-Committee before another party can ask the witness questions. This process of questioning is normally referred to as cross-examination. The Sub-Committee will allow cross-examination only

where it is necessary to assist it in considering the representations or application.

**Relevance:**

Information submitted at the hearing must be relevant to the applications, representations, or notice and the promotion of the licensing objectives. The Chairman of the Sub-Committee is entitled to exclude any information it considers to be irrelevant whether presented in written or oral form. The licensing objectives are:

**The prevention of crime and disorder;**

**Public safety;**

**The prevention of public nuisance; and**

**The protection of children from harm.**

**6. Failure of parties to attend the hearing:**

- 6.1 If a party, who has not given prior notice of his/her intention not to attend the hearing, is absent from the hearing the Sub-Committee may either adjourn the hearing or hold the hearing in the party's absence. Where the hearing is held in the absence of a party, the Sub-Committee will still consider the application, representation or notice submitted by that party.

**7. Adjournments and extension of time:**

- 7.1 The Sub-Committee may adjourn a hearing to a specified date or extend a notice period except where it must make a determination within certain time limits in the following specific applications:
- Review of premises licences following closure orders where the Sub-committee must make a determination within 28 days of receiving notice of the closure order.

**8. Sub-Committee's determination of the hearing:**

- 8.1 At the conclusion of the hearing the Sub-Committee will deliberate in private accompanied by the Clerk and the Legal Advisor who will be available to assist the Sub-Committee with any legal problems but will not participate in any decision making of the Sub-Committee.

- 8.2 The Sub-Committee will normally make its determination at the end of the hearing. The notice of the decision of the Sub-Committee will be circulated to all participants within five working days of the hearing.
- 8.3 Where all parties have notified the Sub-Committee that a hearing is not required the Sub-Committee must make its determination within 10 working days of being given notice that the hearing is not required.

**9. Power to exclude people from hearing:**

- 9.1 The public are entitled to attend the hearing as spectators. However, the Sub-Committee may exclude any person from the hearing including any person assisting or representing a party where:
- it considers that the public interest would be best served by excluding the public or the individual person from the hearing; or
  - that person is behaving in a disruptive manner. This may include a party who is seeking to be heard at the hearing. In the case where a party is to be excluded, the party may submit to the Sub-Committee in writing any information which they would have been entitled to give orally had they not been required to leave the hearing.

**10. Recording of proceedings:**

- 10.1 A written record of the hearing will be produced and kept for 6 years from the date of the determination of the hearing.

**11. Power to vary procedure:**

- 11.1 The Sub-committee may depart from following any of the procedures set out in this document if it considers the departure to be necessary in order to consider an application, notice or representation.



**Havering**  
LONDON BOROUGH

Licensing Officer's Report

# LICENSING SUB-COMMITTEE

13 October 2021

# REPORT

**Subject heading:**

**Grosvenor Lawn Tennis Club  
Grosvenor Gardens Upminster RM14 1DL  
Club premises certificate variation  
Paul Jones, Public Protection Officer  
licensing@havering.gov.uk  
01708 432777**

**Report author and contact details:**

**This application to vary a club premises certificate (CPC) is made by Grosvenor Lawn Tennis Club under s.84 of the Licensing Act 2003. The application was received by Havering's Licensing Authority on 3<sup>rd</sup> August 2021.**

## **Geographical description of the area and description of the building**

Grosvenor Lawn Tennis Club is located in Grosvenor Gardens within a residential area.



## Details of the application

Current CPC hours:

On supplies of alcohol		
Day		
Monday to Thursday	12:00 to 14:30	16:30 to 22:30
Friday & Saturday	12:00 to 14:30	16:30 to 23:00
Sunday, Good Friday & Christmas Day	12:00 to 14:00	19:00 to 22:30

Hours club open to members		
Day		
Monday to Thursday	12:00 to 14:50	16:30 to 22:50
Friday & Saturday	12:00 to 14:50	16:30 to 23:20
Sunday, Good Friday & Christmas Day	12:00 to 14:20	19:00 to 22:50

Variation applied for:

On supplies of alcohol		
Day		
Monday to Wednesday	12:00 to 14:30	16:30 to 22:30
Thursday to Saturday	12:00 to 14:30	16:30 to 23:00
Sunday	12:00 to 14:30	19:00 to 22:30

Live music		
Day	Start	Finish
Friday & Saturday	19:00	23:00

Recorded music		
Day	Start	Finish
Monday to Thursday	09:30	22:30
Friday & Saturday	09:30	23:00
Sunday	09:30	22:00

Hours club open to members		
Day	Start	Finish
Monday to Wednesday	09:30	23:00
Thursday	09:30	23:30
Friday & Saturday	09:30	24:00
Sunday	09:30	23:30

The application is also to allow alcohol to be consumed on the patio adjoining the club house and on the passage overlooking the courts situated in front of the club house.

The club has agreed to adopt the following condition:

**The Challenge 25 proof of age policy will be operated and only a photographic driving licence, a valid passport, a valid UK Armed Forces / MOD photographic identity card with the bearer's photograph on it or a Home Office approved proof of age card with the bearer's photograph and the PASS logo / hologram on it will be accepted as proof of age.**

**Summary**

There were ten representations against this application from local residents. There were two representations in support of this application from local residents.

There were no representations against this application from responsible authorities.





**Havering**  
LONDON BOROUGH

Copy of Application

# Licensing Act 2003

## Application to vary a Club Premises Certificate

The **Initial Licence Fee** needs to be sent at the same time as the completed application form. The following table will enable you to calculate the fee that is due.

RATEABLE VALUE	BAND	INITIAL LICENCE FEE	ANNUAL FEE
£0.00 - £4,300	A	£100	£ 70
£4,301 - £33,000	B	£190	£180
£33,001 - £87,000	C	£315	£295
£87,0001- £125,000	D	£450	£320
£125,001 and above	E	£635	£350

Payable on the anniversary of the grant of the licence.

If you have any doubts about the rateable value of your property, you are advised to contact Havering's non-domestic rateable value section on 0845 650 0845, who will be able to advise you the rateable value of the premises.

**You will also need to include the following with your application:**

- The consent form completed by the individual you wish to be the Premises Supervisor (if applicable).
- A plan of the premises.

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### Advertising the Application

You must advertise the fact that you have applied for a premises licence at the premises itself and also in the local press. Requirements relating to advertising can be obtained from the office shown below upon request. Once you have placed a suitably worded advert in the local press (a suggested wording appears in this application pack) you must send the entire page upon which the advert appears to the office shown below in order that the Licensing Authority are satisfied that such an advert has been made correctly. **Failure to do so will render the application invalid and result in the application's rejection.**

If you do have any queries regarding any of the points raised above or you have any queries about the application form, please contact the officer named below.

**You are advised to ensure that all the questions on the application form are answered correctly otherwise your application is likely to be deemed invalid.**

You need to send a copy of your application including the plan to the responsible authorities listed below. It is the responsibility of the applicant to notify the responsible authorities, **NOT** the responsibility of Havering's Licensing Authority.

**Failure to notify the responsible authorities will invalidate your application and result in the application's rejection.**

The following is the list of the names and addresses of the responsible authorities that need to be contacted:

Metropolitan Police, Licensing Office, Romford Police Station, 19 Main Road, Romford RM1 3BJ

Fire Safety Regulation, North East Area 2, London Fire Brigade, 169 Union Street, London, SE1 0LL

Licensing, Public Protection, London Borough of Havering, Town Hall, Main Road, Romford, RM1 3BD

Health and Safety Section, Environmental Health Service, London Borough of Havering, Town Hall, Main Road, Romford, RM1 3BD

Public Health Section, Environmental Health Service, London Borough of Havering, Town Hall, Main Road, Romford, RM1 3BD

Trading Standards Service, London Borough of Havering, Town Hall, Main Road, Romford, RM1 3BD

Planning Control and Enforcement Service, London Borough of Havering, Town Hall, Main Road, Romford, RM1 3BD

Children and Families' Service, London Borough of Havering, Town Hall, Main Road, Romford, RM1 3BD

Public Health (Alcohol Lead) London Borough of Havering Town Hall, Main Road, Romford, RM1 3BD

Alcohol Licensing Team, Luna house 40 Weelesley Road, Croydon, CR9 2BY

If you wish to see Havering's statement of licensing policy copies are available upon request or you can find it on Havering's website at [www.havering.gov.uk](http://www.havering.gov.uk)

. Alternatively, you can e-mail [licensing@havering.gov.uk](mailto:licensing@havering.gov.uk) and a copy will be made available for you to view.



**Application to vary a club premises certificate to be granted under  
the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING  
APPLICATION**

Before completing this form please read the guidance notes at the end of the form.  
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

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*(Insert name of club)*

**club applies for a club premises certificate under section 84 of the Licensing Act 2003 for the  
premises named in Part 1 below**

<b>Club premises certificate number</b> 0017134
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**Part 1 – Club premises details**

Name of club			
Grosvenor Lawn Tennis Club Ltd			
Postal address of premises, if any, or if none ordnance survey map reference or description			
23 Grosvenor Gardens			
Post town	Upminster	Postcode	RM141DL
Telephone number (if any)			
E-mail address (optional)	grosvenorltc@yahoo.com		
Name of person performing duties of a secretary to the club			
Barry Leverett			

Address of person performing duties of a secretary to the club			
36 Rosslyn Avenue			
Post town	Upminster	Postcode	RM3 ODJ
Daytime contact telephone number (if any)	01708 709499		
E-mail address (optional)	barryleverett@msn.com		

**Part 2 – Applicant details**

Daytime contact telephone number (if any)	Eamonn Flood 01708229558		
E-mail address (optional)	eamonn_flood@hotmail.com		
Current postal address if different from premises address	94 Southview Drive		
Post town	Upminster	Postcode	RM122LL

**Part 3 - Variation** Please tick

Do you want the proposed variation to have effect as soon as possible?

☒ Yes ☐ No

If not when do you want the variation to take effect from? DD MM YYYY

--	--	--	--	--	--	--	--

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (See guidance note 1)

☐ ☒ No

**Please describe briefly the nature of the proposed variation** (Please see guidance note 2)

The premises is a tennis club which has been in existence since 1923. It has 120 senior members.

The variations requested are:-

(a) To allow alcohol to be consumed (NOT SOLD) on the patio (609cm x 520cm) adjoining the club house and on the passage overlooking the courts in situated in front of the club house.

(b) To allow the selling of alcohol from 2230hrs to 2300hrs on Thursdays which are designated club social tennis events.

If the club's proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

N/A

#### **Part 4 – Club Operating Schedule**

Please complete those parts of the Club Operating Schedule which would be subject to change if this application to vary is successful.

What qualifying club activities do you intend to conduct on the club premises which will be affected by your application?

Provision of regulated entertainment (please read guidance note 3)

**Please tick all that apply**

- a) plays (if ticking yes, fill in box A) ☐
- b) films (if ticking yes, fill in box B) ☒
- c) indoor sporting events (if ticking yes, fill in box C) ☐
- d) boxing or wrestling entertainments (if ticking yes, fill in box D) ☐
- e) live music (if ticking yes, fill in box E) ☒
- f) recorded music (if ticking yes, fill in box F) ☒
- g) performances of dance (if ticking yes, fill in box G) ☐
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) ☐

The supply of alcohol by or on behalf of a club to, or to the order of, a member of the ☒ club (if ticking yes, fill in box I)

The sale by retail of alcohol by or on behalf of a club to a guest of a member of the club for consumption on the premises where the sale takes place (if ticking yes, fill in box J) ☒

In all cases complete boxes K, L and M

## A

<b>Plays</b> Standard days and timings (please read guidance note 8)			<b><u>Will the performance of a play take place indoors or outdoors or both – please tick</u></b> (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<b><u>Please give further details here</u></b> (please read guidance note 5)		
Tue					
Wed			<b><u>State any seasonal variations for performing plays</u></b> (please read guidance note 6)		
Thur					
Fri			<b><u>Non standard timings. Where the club intends to use the premises for the performance of a play at different times from those listed in the column on the left, please list</u></b> (please read guidance note 7)		
Sat					
Sun					

## B

<b>Films</b> Standard days and timings (please read guidance note 8)			<b><u>Will the exhibition of films take place indoors or outdoors or both – please tick</u></b> (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			

Mon			<p><b><u>Please give further details here</u></b> (please read guidance note 5)</p> <p>All films will be shown on a 52" Television</p>
Tue			
Wed			<p><b><u>State any seasonal variations for the exhibition of film</u></b> (please read guidance note 6)</p> <p>Winter months -October to March only</p>
Thur			
Fri			<p><b><u>Non standard timings. Where the club intends to use the premises for the exhibition of film at different times from those listed in the column on the left, please list</u></b> (please read guidance note 7)</p> <p>Non regular schedule. Films are shown 1 or 2 times a year</p>
Sat			
Sun			

C

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 8)			<p><b><u>Please give further details here</u></b> (please read guidance note 5)</p>
Day	Start	Finish	
Mon			
Tue			<p><b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 6)</p>
Wed			
Thur			<p><b><u>Non-standard timings. Where the club intends to use the premises for indoor sporting events at different times from those listed in the column on the left, please list</u></b> (please read guidance note 7)</p>
Fri			
Sat			
Sun			



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## D

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 8)			<b><u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<b><u>Please give further details here</u></b> (please read guidance note 5)		
Tue					
Wed			<b><u>State any seasonal variations for boxing or wrestling entertainment</u></b> (please read guidance note 6)		
Thur					
Fri			<b><u>Non-standard timings. Where the club intends to use the premises for the boxing or wrestling entertainment at different times from those listed in the column on the left, please list</u></b> (please read guidance note 7)		
Sat					
Sun					

## E

<b>Live music</b> Standard days and timings (please read guidance note 8)			<b><u>Will the performance of live music take place indoors or outdoors or both – please tick</u></b> (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<b><u>Please give further details here</u></b> (please read guidance note 5)  Space dictates live music will be usually provided by a single entertainer to an audience of no more than 60 people		
Tue					
Wed			<b><u>State any seasonal variations for the performance of live music</u></b> (please read guidance note 6)		

Thur			<p><b>Non-standard timings. Where the club intends to use the premises for the performance of live music at different times from those listed in the column on the left, please list</b> (please read guidance note 7)</p> <p>These are infrequent events usually once a year and will only take place on a Friday or Saturday</p>
Fri	1900	2300	
Sat	1900	2300	
Sun			

## F

<b>Recorded music</b> Standard days and timings (please read guidance note 8)			<b><u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u></b> (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon	9300	2230	<b><u>Please give further details here</u></b> (please read guidance note 5) Music is occasionally played through a small amplifier at club events.		
Tue	0930	2230	<b><u>State any seasonal variations for the playing of recorded music</u></b> (please read guidance note 6) None		
Wed	0930	2230			
Thur	0930	2230			
Fri	0930	2300	<b><u>Non-standard timings. Where the club intends to use the premises for the playing of recorded music at different times from those listed in the column on the left, please list</u></b> (please read guidance note 7)		
Sat	0930	2300	None		
Sun	0930	2200			

## G

<b>Performances of dance</b> Standard days and timings (please read guidance note 8)	<b><u>Will the performance of dance take place indoors or outdoors or both – please tick</u></b> (please read guidance note 4)	Indoors	<input type="checkbox"/>
		Outdoors	<input type="checkbox"/>

Day	Start	Finish		Both	<input type="checkbox"/>
Mon			<b><u>Please give further details here</u></b> (please read guidance note 5)		
Tue					
Wed			<b><u>State any seasonal variations for the performance of dance</u></b> (please read guidance note 6)		
Thur					
Fri			<b><u>Non-standard timings. Where the club intends to use the premises for the performance of dance at different times from those listed in the column on the left, please list</u></b> (please read guidance note 7)		
Sat					
Sun					

## H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 8)			Please give a description of the type of entertainment that the club will be providing		
Day	Start	Finish	<b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 4)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<b><u>Please give further details here</u></b> (please read guidance note 5)		
Wed					
Thur			<b><u>State any seasonal variations for this entertainment</u></b> (please read guidance note 6)		
Fri					

Sat			<b><u>Non-standard timings. Where the club intends to use the premises for this entertainment at different times from those listed in the column on the left, please list</u></b> (please read guidance note 7)
Sun			

## I

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 8)			<b><u>Will the supply of alcohol be for consumption – please tick</u></b> (please read guidance note 9)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b><u>State any seasonal variations</u></b> (please read guidance note 6)		
Mon	1200	1430			
	1630	2230			
Tue	1200	1430			
	1630	2230			
Wed	1200	1430			
	1630	2230			
Thur	1200	1430			
	1630	2300			
Fri	1200	1430			
	1630	2300			
Sat	1230	1430			
	1630	2300			
Sun	1230	1430			
	1900	2230			

The only variation in current licensinf times is for an extension of 30 minutes on Thursdays from 2230 to 2300hrs.

Thursdays are club social nights and the only night of the week, apart from organised events, where after play all members have the opportunity to socialise together. The extra half-an-hour will help prevent all members leaving at the same time and will thus assit in reducing noise outside the club.

## J

<b>Hours club premises are open to the members and guests</b> Standard days and timings (please read guidance note 8)	<b><u>State any seasonal variations</u></b> (please read guidance note 6)
--	---

Day	Start	Finish	
Mon	0930	2300	
Tue	0930	2300	
Wed	0930	2300	
Thur	0930	2330	<p><b><u>Non standard timings. Where you intend the premises to be open to the members and guests at different times from those listed in the column on the left, please list</u></b> (please read guidance note 7)</p> <p>None</p>
Fri	0930	2400	
Sat	0930	2400	
Sun	0930	2330	

K

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children** (please read guidance note 10).  
None

L

Please identify those conditions currently imposed on the certificate which you believe could be removed as a consequence of the proposed variation you are seeking.  
Currently alcohol can only be consumed in the club house. The removal of the restriction will only used during fine weather. It will allow memebers to watch tennis matches while having a drink in greater comfort and safety. It will aslo allow for greater socail distancing.

Please tick as appropriate

- I have enclosed the club premises certificate
- I have enclosed the relevant part of the club premises certificate



**If you have not ticked one of these boxes, please fill in reasons for not including the certificate or part of it below**

Reasons why the club has not enclosed the club premises certificate or relevant part of it:

**M Describe the steps you intend to take to promote the four licensing objectives:**

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 11)**

The club is and will continue to comply with existing licensing, health and safety and fire regulations.

Club members will be made aware of the conditions of the licence.

The Club's committee members will ensure the conditions of the licence are complied with.

**b) The prevention of crime and disorder**

An access control system ensures only members can enter premises.

Alcohol will not be supplied to minors.

Only authorised and responsible members will serve behind the bar.

The bar is secured by shutters and cannot be accessed by non-authorised people.

**c) Public safety**

Chub Ltd are employed to supply and check fire extinguishers and fire blanket.

A first aid kit and a defibrillator are available in the club house.

The club has a no smoking policy.

The premises equipment and facilities are regularly checked for faults.

**d) The prevention of public nuisance**

Rubbish bins are provided both inside and outside the club house.

Neighbours are consulted when changes to the club are planned.

Signs requesting people leaving the club to keep noise to a minimum are in place.

e) The protection of children from harm

The club has a Welfare Officer on the club committee who works as per the Lawn Tennis Association guidelines.

The Club has a policy in line with the LTA's policy regarding the welfare of children.

**Checklist:**

**Please tick to indicate agreement**

- I have made or enclosed payment of the fee. ☒
- I have sent copies of this application and the plan to responsible authorities. ☒
- I understand that I must now advertise my application. ☒
- I have enclosed the club premises certificate or relevant part of it or explanation. ☒ I

understand that if I do not comply with the above requirements my application will be rejected. ☒

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

Part 5 – Signatures (please read guidance note 12)

**I Edward Flood**

*(Insert full name)*

**make this application on behalf of the club and have authority to bind the club**

Signature	E Flood
Date	22-7-2021
Capacity	Chair of Grounds and Maintenance Committee

Address for correspondence associated with this application (please read guidance note 13)			
94 Southview Drive			
Post town	Upminster	Postcode	RM142LL
Telephone number (if any)	01708229558		
If you would prefer us to correspond with you by e mail, your e mail address (optional) eamonn_flood@hotmail.com			

### Notes for Guidance

1. You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable for the late night levy.
2. Describe the premises, for example the type of premises it is, its general situation and layout and any other information which would be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for people to consume these off-supplies, please include a description of where this will be and its proximity to the premises.
3. In terms of specific regulated entertainments please note that:
  - Plays: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
  - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
  - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
  - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
  - Live music: no licence permission is required for:
    - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
    - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the



relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.

- Recorded Music: no licence permission is required for:
  - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and

any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

4. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
5. Please state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
6. For example (but not exclusively) where the activity will go on for an extra hour during summer months.
7. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
8. Please give timings in 24 hour clock (e.g. 16.00).
9. If the club wishes members and their guests to be able to consume alcohol on the premises, please tick 'on the premises'. If the club wishes people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If the club wishes people to be able to do both, please tick 'both'.
10. Please give information about anything to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or gambling machines etc.
11. Please list here steps you will take to promote all four licensing objectives together.
12. The application form must be signed by someone with the authority to bind the club.
13. This is the address which we will use to correspond with the club about this application.

## 23 Grosvenor Gardens, Upminster, Essex, RM14 1DL

DRAWING No1: LOCATION PLAN

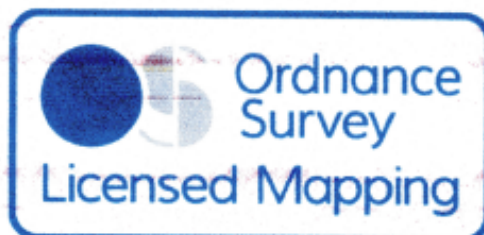


This Plan includes the following Licensed Data: OS MasterMap Black and White PDF Location Plan by the Ordnance Survey National Geographic Database and incorporating surveyed revision available at the date of production. Reproduction in whole or in part is prohibited without the prior permission of Ordnance Survey. The representation of a road, track or path is no evidence of a right of way. The representation of features, as lines is no evidence of a property boundary. © Crown copyright and database rights, 2020. Ordnance Survey 0100031673

Scale: 1:1250, paper size: A4

Application No E0066.20

Small grass area changed to Patio



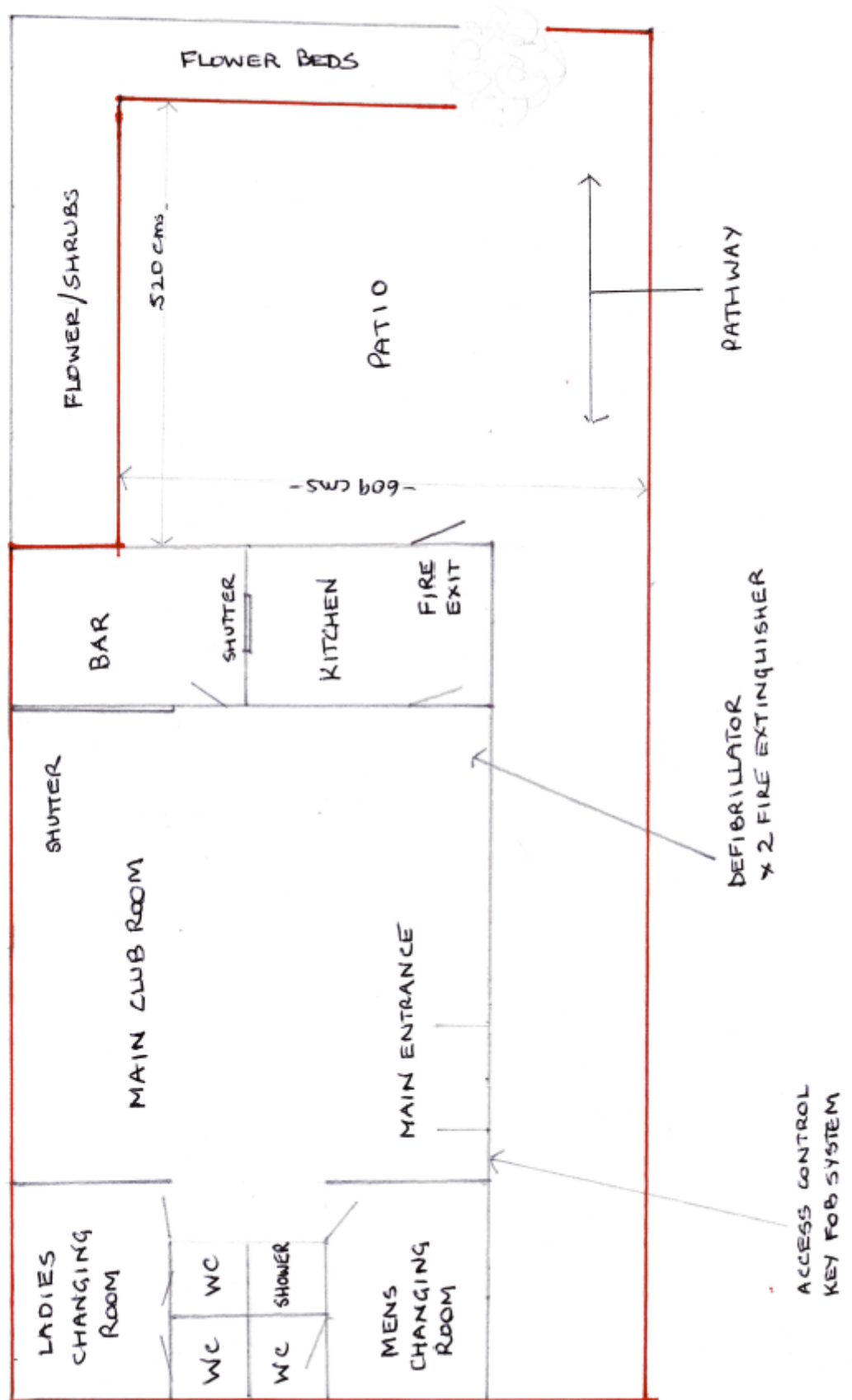
**emapsite™**  
plans

Prepared by: Diane Flood, 16-12-2020

# 23 GROSVENOR GARDENS, UPMINSTER, RM14 1DL

## DRAWING No.2 PREMISES PLAN

THIS PLAN IS NOT TO SCALE





**Havering**  
L O N D O N   B O R O U G H

## Current Licence



Club Premises Certificate Number

001713

## Part 1 – Club details

Name and postal address of club

Grosvenor Lawn Tennis Club Ltd  
23 Grosvenor Gardens Upminster RM14 1DJ

Where the certificate is time limited the dates

Not applicable

Qualifying club activities authorised by the certificate

Supply of alcohol

The times the certificate authorises the carrying out of club activities

Monday to Thursday – 12:00 to 14:30 & 16:30 to 22:30  
Friday & Saturday – 12:00 to 14:30 & 16:30 to 23:00  
Sunday, Good Friday, Christmas Day – 12:00 to 14:00 and 19:00 to 22:30

The opening hours of the club

Monday to Thursday – 12:00 to 14:50 & 16:30 to 22:50  
Friday & Saturday – 12:00 to 14:50 & 16:30 to 23:20  
Sunday, Good Friday, Christmas Day – 12:00 to 14:20 and 19:00 to 22:50

Where the certificate authorises supplies of alcohol whether these are on and/ or off supplies

On supplies only

State whether access to the club premises by children is restricted or prohibited

Not applicable

Mandatory conditions

1. (1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

1 of 4

- (2) In this paragraph, an irresponsible promotion means any one or more of the following: activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children –
- (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to –
    - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
    - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
  - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
  - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
  - (d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on–
    - (i) the outcome of a race, competition or other event or process, or
    - (ii) the likelihood of anything occurring or not occurring;
  - (e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
2. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
3. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.
4. The responsible person shall ensure that –
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures–
    - (i) beer or cider: ½ pint;
    - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
    - (iii) still wine in a glass: 125 ml; and
  - (b) customers are made aware of the availability of these measures.

---

**Mandatory conditions – contd.**

5. (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.
- (2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

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**Annex 2 – Conditions consistent with the club operating schedule**

1. A copy of the club rules is held by the Licensing Authority of the London Borough of Havering. These rules must be adhered to at all times.
2. Alcohol shall not be supplied except during permitted hours. In this condition permitted hours means:
  - (a) On weekdays other than Christmas Day Good Friday or New Year's Eve as stated above.
  - (b) On Sundays other than Christmas Day or New Year's Eve as stated above.
  - (c) On Good Friday as stated above.
  - (d) On New Year's Eve, except on a Sunday 10:00 to 23:00.
  - (e) On New Year's Eve on a Sunday 12:00 to 22:30.
  - (f) On New Year's Eve from the end of permitted hours to the start of permitted hours on the following day (or if there are no permitted hours on the following day midnight on 31st December).
  - (g) On Christmas Day as provided by the rules of the club and notified in writing by the Chairman or Secretary of the club to the chief executive of the justices for the petty sessions area in which the premises is. The said hours shall:
    - (i) not exceed six and a half hours;
    - (ii) not begin earlier than 12:00;
    - (iii) not end later than 22:30;
    - (iv) provide for a break of at least 2 hours including 15:00 to 17:00;
    - (v) not extend for more than three and a half hours after 17:00.
3. The above restrictions do not prohibit the supply to or consumption by any person of alcohol in any premises where they are residing.
4. Alcohol shall not be sold or supplied unless it is paid for before or at the time when it is sold or supplied except alcohol sold or supplied with and for consumption at a meal supplied at the same time consumed with the meal and paid for together with the meal.

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**Annex 3 – Conditions attached after a hearing by the Licensing Authority**

**Not applicable**

**3 of 4**

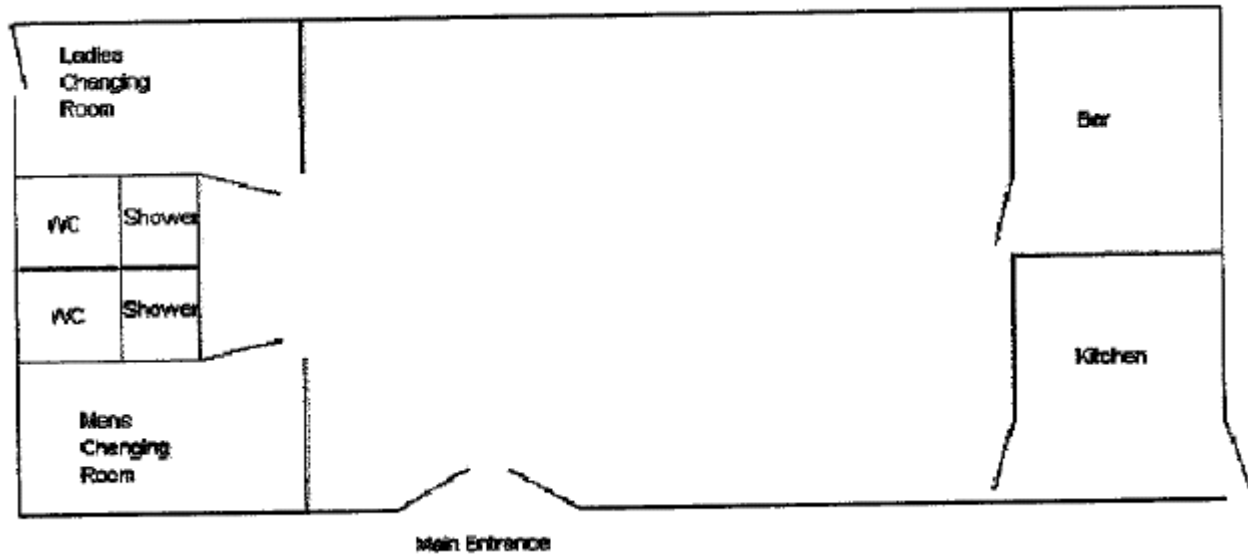
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#### Annex 4 – Premises plans

Full premises plans are held by the Licensing Authority of the London Borough of Havering. The plans reproduced below are not to scale:



4 of 4

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## Part B

### Club Premises Certificate Summary

Club Premises Certificate Number

001713

#### Club details

Name and postal address of club

Grosvenor Lawn Tennis Club Ltd  
23 Grosvenor Gardens Upminster RM14 1DJ

Where the certificate is time limited the dates

Not applicable

Qualifying club activities authorised by the certificate

Supply of alcohol

The times the certificate authorises the carrying out of qualifying club activities

Monday to Thursday – 12:00 to 14:30 & 16:30 to 22:30  
Friday & Saturday – 12:00 to 14:30 & 16:30 to 23:00  
Sunday, Good Friday, Christmas Day – 12:00 to 14:00 and 19:00 to 22:30

The opening hours of the club

Monday to Thursday – 12:00 to 14:50 & 16:30 to 22:50  
Friday & Saturday – 12:00 to 14:50 & 16:30 to 23:20  
Sunday, Good Friday, Christmas Day – 12:00 to 14:20 and 19:00 to 22:50

Where the certificate authorises supplies of alcohol whether these are on and/or off supplies

On supplies only

State whether access to the club premises by children is restricted or prohibited

Not applicable

1 of 1

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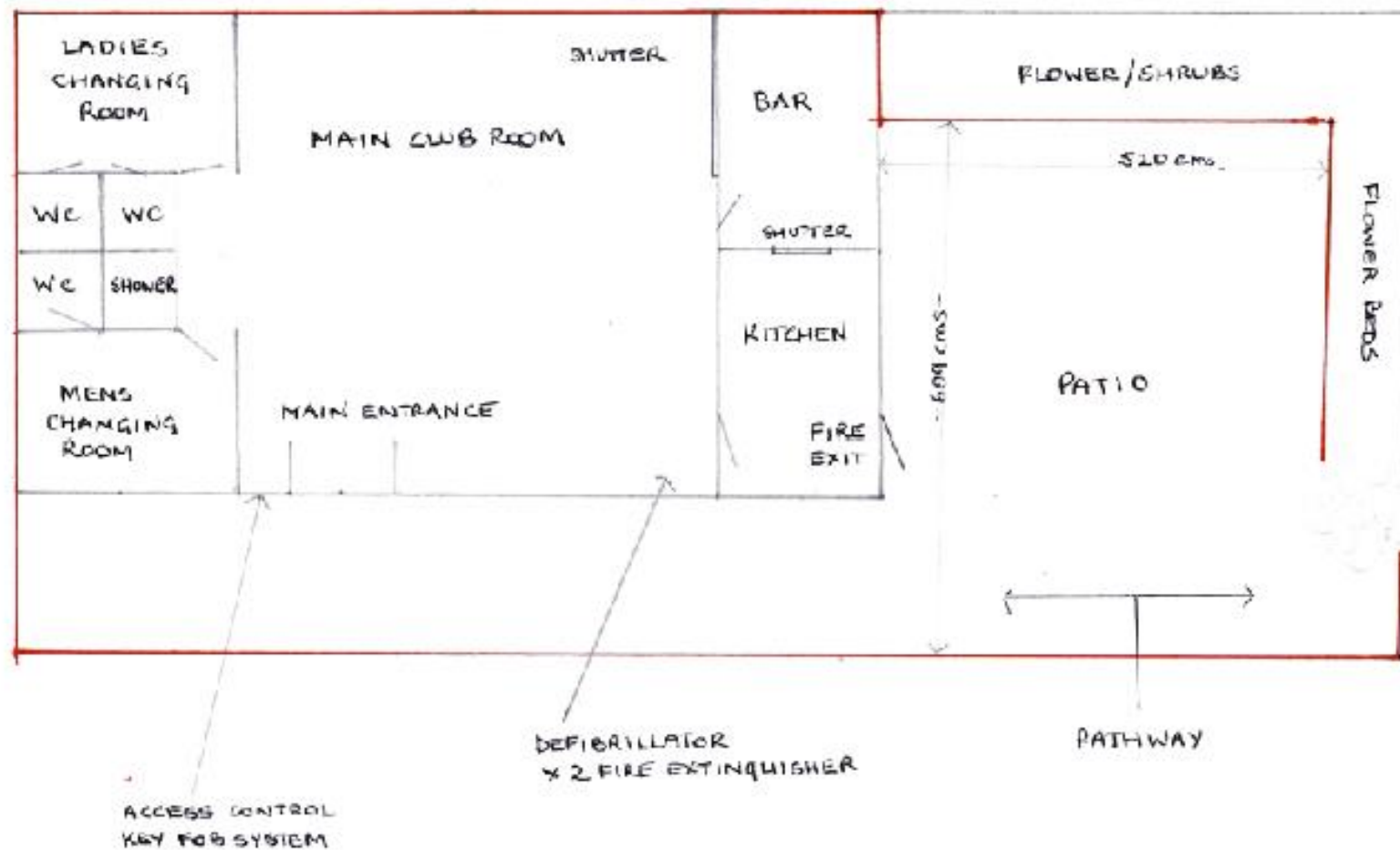
**Havering**  
L O N D O N   B O R O U G H

## Plan

23 GROSVENOR GARDENS, UPMINSTER, RM14 1DL

DRAWING No 2 PREMISES PLAN

THIS PLAN IS NOT TO SCALE





**Havering**  
L O N D O N   B O R O U G H

## Interested Parties - Objections

I, Elliot Edward Martin, live at 25 Grosvenor Gardens with my wife and two children aged 11 and 8. Our property is next door to the tennis club to the north. I wish to object to the proposed variations (addition of a beer garden to the licensed area, and the extension of hours for the sale of alcohol both inside the building and outside on Thursdays), on the basis that the proposed variation would conflict with (at least) the licensing objective of preventing public nuisance, and for the following reasons:

*(a) The addition of a 'beer garden'*

1. Although the applicant makes this application now, in fact the area concerned has been used (as I understand it, unlawfully) for the consumption of alcoholic drinks purchased at the bar for some time, albeit that the recent pandemic has limited that use. Prior to the first lockdown in March 2020, the area was regularly used by the applicant's members for consuming alcohol, as the pictures I attach from 2019 show. I mention this because when it was used in that way, it caused considerable disturbance to my family and home life due to the noise generated. It is because of this direct experience of the nuisance it causes that I object to the proposal that the use be made lawful. The observations that follow are based on our experience of when the 'beer garden' was being used – contrary to the club premises certificate - for the consumption of alcohol prior to the pandemic. They are grounded in our actual experience of what is now proposed.
2. The location of the proposed beer garden is totally inappropriate considering it is located immediately next to the back of our house. Due to its proximity, we will not be able to enjoy the use of our garden while the beer garden is being used and the noise will also be audible inside our house even with the windows closed.
3. The noise from the beer garden at any time, and even more in the evenings and at night will be an extremely serious problem for us as the two rooms on the first floor at the back of our house, nearest the beer garden, are bedrooms. There is virtually no distance between these bedrooms and the beer garden. Conversations, even at a moderate volume, in the beer garden can be heard clearly from both bedrooms, especially in the evening when things are quieter. It is (obviously) entirely inappropriate for our young children to be subjected to the conversations of people while drinking (which is unavoidable due to the proximity).
4. As I have said, the area has already been used as a beer garden (without the necessary licence) and as a place where parents/non-members gather while children's tennis lessons are taking place, and so we know that the noise generated from its use at any time of day has the potential to be extremely disturbing. I know from experience that it would be impossible for our children to use their bedrooms for doing their homework or other activities or (perhaps most importantly) to go to sleep, which they usually do at around 9:00pm, if the 'beer garden' was used by patrons of the tennis club for consuming drinks bought at the club bar, as proposed.

5. I have explained to members of the tennis club's committee that the noise both during the day and in the evening prevents our children from using their bedrooms and keeps them awake. However, I cannot see any proposals in the application regarding how the inevitable noise nuisance will be dealt with. The only measure proposed which seems in any way relevant to noise nuisance is the suggestion that notices will be displayed asking patrons to leave quietly; but leaving is not the issue – it is the noise generated by those people when they are in the beer garden consuming drinks that is the issue here.
6. The beer garden only measures approximately 5 metres by 6 metres but tables and chairs have been set out for 16 people plus there is a bench that will seat a further 2 or 3 people. The concentration of so many people immediately next to our house – especially in the otherwise quieter times, such as the evenings - will cause an extreme noise nuisance.
7. The tennis club has existed since 1923 and in no time in its existence has it ever had a licensed beer garden. The tennis club is a private members club that does not operate for profit so there appears to be no business justification to create a beer garden. The tennis club has a spacious clubhouse with plenty of seating indoors and there is therefore no pressing need for a beer garden. It seems to me that while the proposed beer garden might be desirable for members of the tennis club (which has existed for nearly 100 years without one) it will have a huge negative impact on our use and enjoyment of our home and its value. The suggestion that the beer garden *“will allow for greater social distancing”* seems a bit far-fetched: this is an application for a permanent change.
8. The application states that it is only on Thursdays that the tennis club has the opportunity to socialise (and as such implies that the proposed use of the beer garden will only really arise on that day). As it happens, this is incorrect. There is another official social evening on a Tuesday each week; and in any event the members of the club are free to open up the bar for drinks on the other days of the week. Granting the proposed variation permitting use of the beer garden would mean permitting that use seven days a week until 2230 (subject to the below).
9. The application claims that the beer garden will only be used in fine weather. However, the reality is that the beer garden will be able to be used at any time within the permitted hours regardless of the weather. It should be noted that the tennis club has erected a gazebo on the beer garden to allow members to use the beer garden while it is raining. I am not suggesting that it will be used every evening, but the application seeks approval for that and in my view, if granted, it will be used far more often than the application implies.

(b) *The extension of hours*

10. I object to the proposal that the licensed hours are extended by 30 minutes on a Thursday evening. In particular, the prospect of that extension being applied to the outside area is entirely unpalatable. My observations above about the inappropriateness of using that small area as a beer garden would obviously be magnified if that was permitted until 2300 on a Thursday evening.
11. The application states that the extension of the closing time on Thursdays will cause less noise when members leave the club. This seems highly unlikely; I cannot see that the extra 30 minutes will make any material difference in this respect but, as I have already said, it is not the noise of customers leaving the premises which is the issue here – it is the noise they make whilst in the beer garden. In any event, I suspect that an extra 30 minutes of drinking time will, if anything, mean that customers will be likely to make more (not less) noise when they leave at a later time of night.
12. If the variation to authorise use of the beer garden is refused, I would have no particular issue with the club house itself being able to serve alcohol for an extra 30 minutes, so long as that did not involve any additional use of the outside area. Patrons drinking and socialising inside the clubhouse does not cause a nuisance.

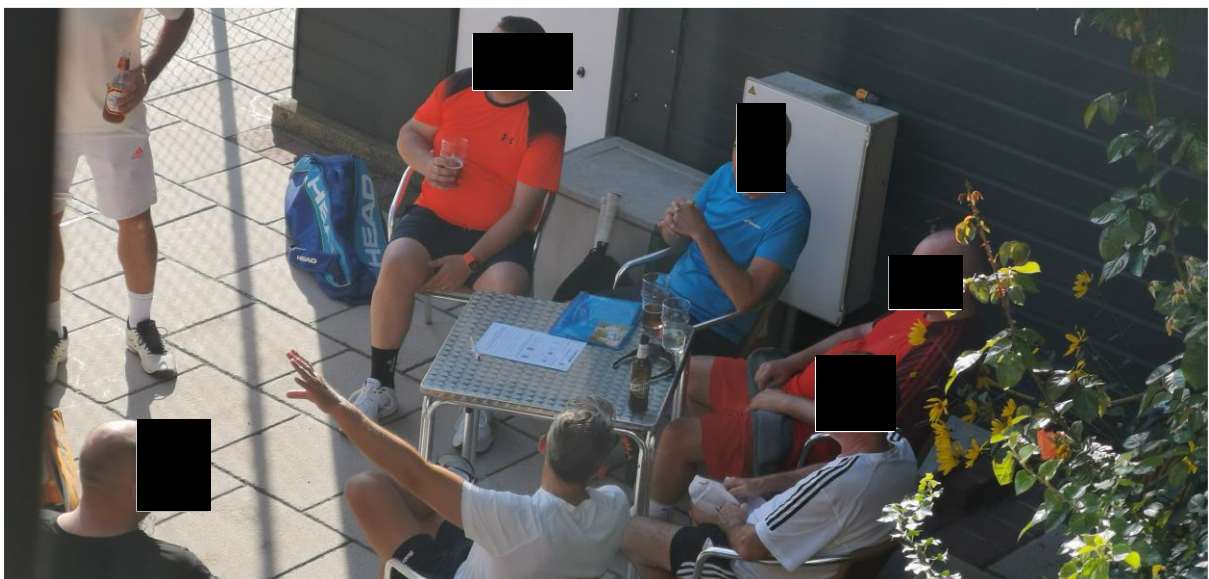
*(c) Other matters*

13. The application states that neighbours are consulted when changes to the club are planned. This is also incorrect. The beer garden was previously just a grassy area with no seating. The tennis club constructed the patio in 2016 (without obtaining the planning permission that should have been obtained at the time) and started to use it as a beer garden. They did not consult me (the closest neighbour) about this change. In 2018 I complained to the tennis club about a substantial party on the beer garden (the club had been made available for a private party of mostly non-members with a DJ playing loud music in the beer garden and outdoor drinking). I followed up this complaint with an email to the chairman of the club, explaining that the club's licence did not allow for drinking outside the clubhouse. However, the tennis club did not reply to me and continued to use the patio as a beer garden, an activity which they are now seeking to legalise.

*(d) Conclusion*

14. Granting the application would give rise to very considerable noise nuisance, and would substantially interfere with my family's ability to enjoy our home, particularly in the evenings. I urge the sub-committee to refuse the application.







Roxane Chamberlain <[REDACTED]>

Dear Sir/Madam

Re Application by Grosvenor Tennis Club to extending licensing hours and the use of a patio for drinking

We live close to Grosvenor Tennis Club and we already are inconvenienced by the parking for the tennis club.

We object to the increase of the hours that alcohol can be sold and drinking being allowed on the patio, this will lead to more noise from the club and when club members leave.

There are pubs within walking distance of the tennis club.

We do not understand why the notice of application posted at the tennis club refers to films but there is no mention of this on the official notice on Havering Licensing Authority's website.

Yours sincerely

Roxane and Nick Chamberlain

31 Grosvenor Gardens

Upminster

RM14 1DL

Tel [REDACTED]



Object to a licence application (Representations)

Reference: F-358734639

Form submitted: 2021-08-25 20:52:06

Premises name: Grosvenor Lawn Tennis Club

Premises address: Grosvenor lawn tennis club Grosvenor Gardens Upminster RM14 1DL

Customer details: Mr Lee Connor [REDACTED] [REDACTED]

Your address: 43 GROSVENOR GARDENS UPMINSTER RM14 1DL

**Public nuisance:**

I would like to object for the following reasons:-

This is a residential street and unwanted noise, disturbance and associated car parking issues will be created if alcohol is allowed to be consumed outside of the tennis club house. The location is extremely close to quiet residential housing. A business who's principal hours of business are late at night is not compatible with this location.

**Crime and disorder:**

Where alcohol is involved, the possibility for inappropriate behaviour is increased

**Protection of children from harm:**

**Public safety:**

I understand that Havering Council will need to share the information I have provided with the applicant and it is possible that the applicant may choose to contact me using the personal details that I have provided.: Yes

Stewart Douglas [REDACTED]

Premises: Grosvenor Lawn Tennis Club Grosvenor Gardens

My details: Stewart Douglas 29 Grosvenor Gardens Upminster RM14 1DL

[REDACTED]

[REDACTED]

I would like to object to the application to vary the certificate granted to the Grosvenor Lawn Tennis Club in Grosvenor Gardens under the licensing objective the prevention of public nuisance.

There is already an existing issue with public nuisance when the tennis club members leave the premises, they chat loudly, slam car doors and disturb residents. Extending the licensing hours and allowing club members to consume alcohol on the patio and the passage overlooking the courts will only exacerbate this.

The tennis courts are situated in a residential area and club members show little regard for residents when they leave the premises late at night.

Stewart Douglas

[REDACTED]

[REDACTED]

Mr Ian J Ross

Upminster

RM14 1DL

XXXXXXXXXXXX

Tel XXXXXXXX

23/08/2021

The Licensing Authority  
Town Hall  
Main Road  
Romford RM1 3BD

**Objection to application to vary a club premises certificate.**

**Grosvenor Lawn Tennis Club Grosvenor Gardens RM14 1DL**

I object strongly to the proposal to allow this application through. The Lawn Tennis Club already causes inconvenience to the residents of this road

1 Parking problems and noise into the evening from the club. This would be greatly exacerbated if this application was successful. Car doors banging shut late at night is unacceptable in a quiet residential road.

2 Supplying alcohol up to 22.30 or 23.00 with customers taking extra time to finish their drinks would take it up to midnight. In my experience when people have had a few drinks, consideration for the neighbours is forgotten. There are of course plenty of Public Houses in the area for this purpose

3 I am also concerned that the notice of this application posted on the Tennis Club entrance refers to 'Films', I assume they wish to show Cinema Films to their customers. Yet there is no mention of this on the official notice on the Licensing Authority's website.

Yours Sincerely

Object to a licence application (Representations)

Reference: F-359943884

Form submitted: 2021-08-31 19:54:44

Premises name: Grosvenor lawn tennis club

Premises address: 36 GROSVENOR GARDENS UPMINSTER RM14 1DJ

Customer details: Mrs Joanne Horgan

Your address: 36 GROSVENOR GARDENS UPMINSTER RM14 1DJ

**Public nuisance:**

If this permission is given it will cause more noise in a residential street, already we can hear doors slamming raised voices during the evening, some residents work unsociable hours and go to bed early, if this license is given it will only make the noise level even worse. I totally object to this application.

I object to this license being given due to the fact this is a residential street, at the moment noise comes from the tennis courts when people leave with doors slamming and people's raised voices, some of the residents work unsociable hours and need to be in bed early and up early. Where alcohol is involved it will only heightened the problem and that's what I'm objecting to.

I object to this licence being given on the grounds that this is a residential street, currently there is enough noise that's comes from the tennis courts with doors slamming people shouting when they leave, some residents work unsociable hours and are in bed early and up early. Where alcohol is involved it will only heightened this problem and that is why I am objecting to this licence.

**Crime and disorder:**

**Protection of children from harm:**

**Public safety:**

I understand that Havering Council will need to share the information I have provided with the applicant and it is possible that the applicant may choose to contact me using the personal details that I have provided.: Yes

Object to a licence application (Representations)

Reference: F-359957129

Form submitted: 2021-08-31 21:12:55

Premises name: Grosvenor Lawn Tennis Club

Premises address: GROSVENOR TENNIS CLUB GROSVENOR GARDENS UPMINSTER RM14 1DL

Customer details: Mr Hardeep Atkar [REDACTED] [REDACTED]

Your address: 34 GROSVENOR GARDENS UPMINSTER RM14 1DJ

**Public nuisance:**

This is a residential area and I am concerned with the amount of noise that will be generated from people drinking outside on a regular basis.

**Crime and disorder:**

**Protection of children from harm:**

**Public safety:**

I understand that Havering Council will need to share the information I have provided with the applicant and it is possible that the applicant may choose to contact me using the personal details that I have provided.: Yes



Object to a licence application (Representations)

Reference: F-361706375

Form submitted: 2021-09-08 09:07:23

Premises name: Grosvenor Lawn Tennis Club

Premises address: GROSVENOR TENNIS CLUB GROSVENOR GARDENS UPMINSTER RM14 1DL

Customer details: Mr Martin Hewitt [REDACTED] [REDACTED]

Your address: 40 Grosvenor Gardens Upminster RM14 1DJ

**Public nuisance:**

Disturbance to residents. Many young families in this road with increased noise of nighttime playing tennis and then followed by drinking. Cars leaving area again disturbing residents

**Crime and disorder:**

Raising opportunity for theft on premises of tennis club and surrounding area

**Protection of children from harm:**

Too many cars, disturbance to young families

**Public safety:**

Increased parking increases risk to people crossing the road and access for people driving

I understand that Havering Council will need to share the information I have provided with the applicant and it is possible that the applicant may choose to contact me using the personal details that I have provided.: Yes

**From:** Philip Cooper <[REDACTED]>  
**Sent:** 15 September 2021 17:44  
**To:** Licensing <Licensing@haverling.gov.uk>  
**Subject:** Grosvenor Lawn Tennis Club application

When submitting my objections to the above application using the online system, it returned a “page not found” error. I’m therefore confirming by this email, my apologies if it is duplicated.

Address of applicant:  
Grosvenor Lawn Tennis Club  
Grosvenor Gardens Upminster RM141DL

My submission:

I wish to object to the proposed licence variation as it would negatively impact one of the councils stated licensing objectives, namely the prevention of public nuisance. My objections to the proposed changes are as follows:

1. Consumption of alcohol on the patio area. At present, noise from the club is most noticeable at the end of the evening as members leave. Encouraging social activity outside the confines of the clubhouse would dramatically increase the period during which noise would be heard, adversely affecting residents in neighbouring properties. This noise nuisance would be further exacerbated if the granting of this outdoor facility served to increase the attractiveness of the premises as a purely social venue.
2. Extension of the licensing time to 11.00pm on Thursdays. This is already one of the clubs busiest evenings, and extending the hours would unacceptably exacerbate the departure time noise nuisance because it would be happening later at night when residents are even more likely to be sleeping (or trying to). With Thursday also being a weeknight, this would particularly impact neighbours with school or work commitments. I see no reason to believe that extending the licensed hours would persuade members to stagger their departure from the premises, but even if this were to be the result, the total number of car doors and shouted goodbyes would obviously remain the same, they would just be spread over a longer period which is equally unwelcome. Additionally, because the club has no on-site car park, street parking is the only option for members, so properties that are not in the immediate vicinity of the club would also be impacted as those vehicles depart later at night.

Given the issue with my online submission, could you please acknowledge receipt of this email.

Thank you & regards,  
Philip Cooper  
22 Grosvenor Gardens Upminster RM141DJ  
[REDACTED]

## **Object to a licence application (Representations)**

Reference: F-364114424

Form submitted: 2021-09-18 18:33:33

**Premises name:** Grosvenor Lawn Tennis Club

**Premises address:** Grosvenor Lawn Tennis Club Grosvenor Gardens Upminster RM14 1DL

**Customer details:** MR Kevin Sawle [REDACTED] [REDACTED]

**Your address:** 27 GROSVENOR GARDENS UPMINSTER RM14 1DL

### **Public nuisance:**

The members of the tennis club, on many occasions, hold end of evening conversations in the street rather than in the tennis club building which are loud and not respectful of their neighbours. Any extension to the bar hours and the addition of an outside drinking area will be detrimental to a residential area. There are 2 public houses within 10 minutes walking distance where the club members can go and not disturb young children sleeping.

### **Crime and disorder:**

Most of the tennis club members drive to the club, and drive home afterwards. As drinking and driving is illegal I find it difficult to understand why they require additional drinking hours and an outside drinking area. Although the club does not have authority to allow its members to drink outside at present the members still do and the authorities have been formed on more than one occasion. Their inability to abide by current regulations should raise major concerns for any responsible authority to grant this application.

### **Protection of children from harm:**

The noise from the members leaving the club at 10am is not acceptable when there are young children close to the club who require a good nights sleep to enable them to thrive at school. An outside drinking area and extended hours will Bly make this worse. This is a residential area which should not be inconvenienced by this application, particularly as there are 2 public houses within 10 minutes walk of the club.

### **Public safety:**

As most members drive to the club the road has above average amounts of traffic which is not good from a pollution perspective or from a safety perspective. People drinking for longer and then driving does not improve that safety aspect.

**I understand that Havering Council will need to share the information I have provided with the applicant and it is possible that the applicant may choose to contact me using the personal details that I have provided.: Yes**



**Havering**  
LONDON BOROUGH

Interested Parties (Valid Representations of  
support)

**From:** Allister Ward <[REDACTED]>  
**Sent:** 17 September 2021 10:01  
**To:** Licensing <Licensing@haverling.gov.uk>  
**Subject:** Vary to CPC 0017134 Grosvenor Lawn Tennis Club'

Dear Sir/Madam

I would like to notify the borough of my support for the above change in License application by Grosvenor tennis club ( I live a 2 minute walk away from the club).

The club has been such an asset to the local community providing a fun healthy activity for local residents from the age of 6 to people in their 90s in a friendly and welcoming environment.

From what I understand of the License change application I cannot see how it would increase footfall, traffic or crime. As a local resident I find these objections slightly alarmist.

I hope this small benefit to the club can be granted as a reward for bringing so many fantastic benefits to our area. I just thought the borough should know that there are many people in the area (who maybe have no reason to write or are unaware of the application) that do support the club and appreciate everything it does for the community.

Kind Rgds

Allister Ward

30 Claremont Gardens

Upminster

From: Bec Cargill <[REDACTED]>  
Sent: 17 September 2021 17:27  
To: Licensing <[Licensing@havering.gov.uk](mailto:Licensing@havering.gov.uk)>  
Subject: Vary to CPC 0017134 Grosvenor Lawn Tennis Club

Dear Sirs

I am writing with regard to the application made by Grosvenor Lawn Tennis Club to vary their current premises' licence.

I am a regular player at the club at differing times of the day and live in the parallel road, Claremont Gardens, where I have resided for approximately eight years. I have been a member at the club for approximately four years and both of my children (now 12 and 13) have played at the club from a very young age.

The atmosphere of the club is very family-friendly. The members are all tennis-focussed and many live locally. Both of my children, during daylight hours, walk to their squads by themselves (and have done for a couple of years) and in that time I have never felt that the traffic or parking down Grosvenor Gardens is impacted by the tennis club nor have I felt it dangerous or I would not allow my children to walk alone.

I have found members to be courteous and mindful of the residential location when entering and leaving the club and there is ample signage outside to remind people to leave quietly.

I do not believe that the requested 30 minutes added to the licensing hours or the ability to drink alcohol on the small patio area alongside the courts will make any difference to the residential area. I see no increased impact with regard to noise levels whilst using and leaving the club, nor will there be an increase in the numbers using the club as member numbers are fixed.

Therefore, as a local resident, I support the application fully.

Yours faithfully

Rebecca Cargill  
37 Claremont Gardens Upminster RM14 1DW